



Position Title: Donation Support (Internal Volunteer Position)

Objective: Ensure safe, clean and good quality donations are available for Residents

Supervisor: Volunteer Coordinator(s) and/or Inventory Coordinator

Responsibilities:

- Follow all donation sorting protocols & practices
- Sort donations brought in from community members
- Assist inventory coordinator with organizing and distributing donations
- Clear out old stock and re-stock storage rooms as needed

Skill Requirements & Training:

- Be 15yrs of age or older.
- Good organizational Skills
- Ability to work Independently
- Sound decision making ability
- Safely able to lift and bend
- Attend in-class training as outlined in the volunteer application package.
- Safety Orientations
- Safety Policy and Procedures

Benefits you receive:

- Increase awareness and knowledge about Gender-Based Violence
- Improve organizational skills
- Working with other peers and staff
- Learn how residential programs work

Our Commitment to you:

At Anova we promise to provide a safe(r) space where you can use your skills and passions in your volunteer placement. We will ensure there is support and opportunity for learning and growth in your position. We commit to providing an experience that is mutually beneficial to both the organization and the volunteer. We promise to provide prompt response and action in any issues that impact the safety and security of volunteers.

anovafuture.org

formerly Women's Community House & Sexual Assault Centre London

Charitable Registration Number – 12358 2348 RR0001