

## ***Sample 4 – SHORT/CASUAL VERSION***

***for emails, close friends/contacts or to use for people who already know about Anova and the gala***

Hi there,

Personal check in sentence eg. I hope all is well with you..

I am part of the planning committee for Anova's Annual Fundraiser, newly named *The Giving Gala*. It takes place on October 13, 2023 and we are excited about our theme this year, A Rhinestone Rodeo! I am hoping that you can help us with....

The Gala provides an opportunity for survivors, community stakeholders and friends to come together and celebrate the work that we do. Funds raised at our gala will be invested back into the community through shelter, support, advocacy and education.

I would love an opportunity to chat with you more about this year's Giving Gala and how you can help us make the event a huge success!

Please feel free to contact me at (your contact information).

Name

The Giving Gala Planning Committee